

**OHB 11-01**  
**Administrative Services for fully-insured voluntary TRICARE supplemental health coverage**

**ADDENDUM #1**

Supplemental questions from the Optional Pre-proposal Meeting April 1, 2011.

GENERAL

Verbal responses to questions at the Pre-Proposal Conference on April 1, 2011 are unofficial and are not binding. Only these written responses may be relied upon by offerors.

**How are you going to evaluate SWaM?**

*An offeror that is a DMBE certified Small Business, and indicates the same in the RFP Exhibit Two, will receive all 25 points. Percentage use of DMBE registered small business as a sub-contractor will receive proportional points for that sub-contracting effort. For example: If 50% of the work is slated for DMBE registered small business contractor, then the offeror would receive 50% of the SWaM points available (12.5 points).*

**For Dental Insurance, is it permissible to sub-contract with another carrier for dental coverage?**

*Yes.*

**When do you anticipate conducting open enrollment for this plan?**

*This depends upon successful completion of negotiations and award of contract.*

**How many vendors have been notified about this contract?**

*DHRM advertised in the Washington Post and in the eVA system. The eVA system posting resulted in 1,146 different vendor notifications.*

**If the bidder does not have proprietary or trade secret material in the proposal, is there a need for redacted version of the proposal?**

*Yes, and this electronic version should be labeled "redacted" even if no materials are omitted.*

**Regarding Exhibit One, the Business Associate Agreement, are we to sign this when we submit our proposal?**

*Yes, Insert the date, your company name on the first page, and sign under "Claims Administrator. An original signature should be included in the binder that is labelled as "Original".*