

HEALTH BENEFITS E-NEWS EXTRA

*Department of Human Resource
Management
Office of Health Benefits*

September 11, 2013

Health Insurance Exchange Notice Mailing Schedule and List

The Notice of “New Health Insurance Marketplace Coverage Options and Your Health Coverage” referenced earlier in Benefits Administrator Memo #13-04 will be mailed beginning Thursday, September 12, 2013 to all eligible employees with addresses in BES as of August 27, 2013. We have provided an Excel file in each agency’s FTP folder of its employees on the mailing list used by DHRM for the exchange notice distribution. The name of the file is “HealthInsExchangeNotice-ML.”

Attached is a copy of the notice to use going forward. It will be available on the DHRM website soon under HR Community, Benefits Administration.

Please send any questions you may have to the e-mail address shown below or call 1-888-642-4414 or (804) 225-3642 in the Richmond area.

Please do not reply to this e-mail. You may send inquiries to the Office of Health Benefits mailbox at ohb@dhrm.virginia.gov.