

HEALTH BENEFITS E-NEWS ADDENDUM

*Department of Human Resource Management
Office of Health Benefits*

December 8, 2011

Weight Watchers and COVA Connect Incentive Tax Withholding Update

As a follow up to the December 7 Health Benefits E-News Extra, a new file has been posted in state agency FTP folders listing those employees who received a Weight Watchers® reimbursement or COVA Connect incentive during 2011. The new file name is **BES-ENews-Data-nnn-12082011.csv**, with “nnn” as the agency number.

Please note this additional information:

- Every state agency will have a report in its FTP folder. The file will indicate “No affected employees in this agency” if the agency has no participants.
- Codes on the report identify the benefit. WW is for *Weight Watchers*, CC is for COVA Connect incentive and WWCC is for those who received both.
- Please direct questions about this process to the following:
 - Access to the file - <http://web1.dhrm.virginia.gov/itech/>. See attached instructions about accessing and using the HuRMan File Repository.
 - Weight Watchers reimbursements – CommonHealth at wellness@dhrm.virginia.gov.
 - COVA Connect incentives – Office of Health Benefits at ohb@dhrm.virginia.gov

Thank you for your patience with this process.